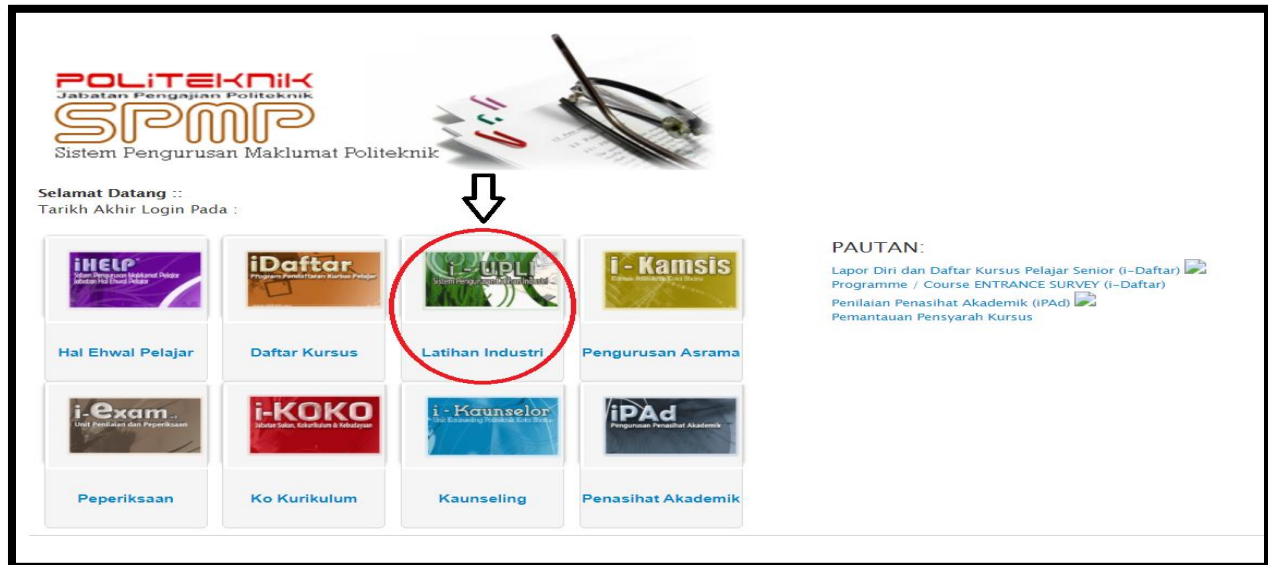


**PANDUAN MENCETAK SURAT PERMOHONAN PENEMPATAN BAHARU &
BORANG MAKLUMBALAS PENERIMAAN PENEMPATAN LATIHAN INDUSTRI**

- 1) LOG MASUK KE SISTEM SPMP
- 2) PILIH MENU “i-UPLI” (LATIHAN INDUSTRI)



- 3) PILIH MENU “i-UPLI VERSI BAHARU”. WALAUPUN “STATUS SERVER LI ZONING BERSTATUS NO CONNECTION, PELAJAR BOLEH MENGAKSES MASUK



4) KLIK “DAFTAR UNTUK MENJALANI LI”

The screenshot shows the i-UPLI website interface. The header includes a navigation menu on the left with options like BERITA/MAKLUMAN, MENU UPLI, PENDAHULUAN / PENGENALAN / MISI / VISI, CARTA ORGANISASI, SISTEM PENILAIAN, Literasi Aktif, MANUAL PENGGUNA, and FAQ. The main banner displays the i-UPLI logo and the name of the institution. Below the banner, there's a user greeting and session information. The main content area is divided into three columns: 'Utama' (Main), 'Perlaksanaan Sebelum LI' (Before LI Implementation), and 'Tawaran Menjalani LI' (Offer to Undertake LI). The 'Perlaksanaan Sebelum LI' column is highlighted with a red box and an arrow pointing to the 'Daftar Untuk Menjalani LI' link. The 'Tawaran Menjalani LI' column provides contact information for EZ DIET SDN BHD.

Utama

- Utama SPMP
- Makluman Pelajar

Sila Pilih Sesi Menjalani LI

~ Anda Masih Belum Memohon

Carta Perlaksanaan

- Carta Alir Sebelum LI
- Carta Alir Semasa LI
- Carta Alir Selepas LI

Perlaksanaan Sebelum LI

- Daftar Untuk Menjalani LI

Perlaksanaan Semasa LI

- Kemaskini Alamat Kediaman Semasa Menjalani LI
- Kemaskini Alamat/Lokasi Firma/Syarikat Semasa Menjalani LI

Dokumen Rujukan Pelajar

- Doc 1: - CONFIRMATION LETTER OF COMPLETED INDUSTRIAL TRAINING.pdf
- Doc 2: - CONFIRMATION OF REPORTING TO THE INDUSTRY (Pink Paper Print).pdf
- Doc 3: - STUDENT PERSONAL INFORMATION (Yellow Paper Print).pdf
- Doc 4: Appendix 1 Practical Task.pdf 2019.pdf

Tawaran Menjalani LI

Makluman Dari LI ZONING:
Senarai Firma yang menawarkan tempat untuk menjalani latihan industri.

- EZ DIET SDN BHD**
NO. C1-MJLN.SELAMAN 1, DATARAN PALMA, 68000, AMPANG, SELANGOR DARUL EHSAN

Email: CAREERS@EZDIET.COM.MY
Tel: 0342651985 / 018-2558841
Nofaks: 0342651985

Pegawai: BIBI MASLINA MAKHBOL SHAH
Makluman: JAWATAN/ PENEMPATAN PELAJAR LI (JABATAN): F&B SECTOR / KULINARY / FOOD MANAGEMENT / ADMIN / SALES & MARKETING / BUSINESS ?ANY RELATED FIELDS. ELAUN/INSENTIF (JIKA ADA) RM500 MONTHLY NAMA PEGAWAI: BIBI MASLINA MAKHBOL SHAH

5) KLIK PADA ‘SURAT MEMOHON TEMPAT BAGI PROGRAM LATIHAN INDUSTRI’

The screenshot shows the i-UPLI website interface. The header is similar to the previous one. The main content area is divided into two columns: 'Pendaftaran dan Status' (Registration and Status) and 'Borang Latihan Industri' (Industrial Training Form). The 'Pendaftaran dan Status' column shows the 'Daftar / Status Untuk Menjalani Latihan Industri' link, which is highlighted with a yellow box and labeled 'STEP 1'. Below this, there's a table showing the status of the application for December 2020. The 'Borang Latihan Industri' column shows the 'Surat Memohon Tempat Bagi Program Latihan Industri' link, which is highlighted with a red box and labeled 'STEP 2: DISEMBER 2020'. An arrow points to the 'Surat Memohon' link in the table.

Pendaftaran dan Status

- Daftar / Status Untuk Menjalani Latihan Industri **STEP 1**

Sesi Lat.Industri: DISEMBER 2020: Status Memohon: TELAH MEMOHON Status PA: TELAH DILULUSKAN Status KUPLI/PLIJ/PPLI: TELAH DILULUSKAN

Borang Latihan Industri

- Surat Memohon Tempat Bagi Program Latihan Industri **STEP 2: DISEMBER 2020**

KLIK PADA SURAT MEMOHON TEMPAT DALAM KOTAK MERAH TERSEBUT

a) Surat
Permohonan
Penempatan
Latihan
Industri
(Tarikh
Baharu)
(Cover Letter)



POLITEKNIK KUCHING SARAWAK
KEMENTERIAN PENGAJIAN TINGGI
Km 22, Jalan Matang
93050 Kuching
Sarawak

POLITEKNIK KUCHING SARAWAK
Tel : 082-845596/7/8
Fax: 082-845023
Laman web: www.poliku.edu.my
GPS : 1.630823, 110.195384

Our Ref. : PKS.700-6/2/5 (DECEMBER 2020) ()
Date : 08/01/2021

TO WHOM IT MAY CONCERN
Dear Sir,

APPLICATION FOR INDUSTRIAL TRAINING PLACEMENT
Training Durations : **01 MARCH 2021 - 16 JULY 2021.**

Referring to the above, we are pleased to inform that the bearer of this letter:-

Name :
Registration No :
IC No :
Program :

is a student of Politeknik Kuching Sarawak.

2. The student is required to undergo industrial training for 20 weeks in order to fulfill the requirement set by the Ministry of Higher Education in awarding of Diploma. For your information, our student is in the final semester and will be graduated after they completed their training. Our student is also covered with Group Personal Accident Insurance throughout the training duration.

3. We would appreciate if your management could give due consideration to this application. Enclosed herewith is the students resume for your perusal.

4. Kindly assist us by completing the attached REPLY FORM and return to us by fax at 082- 845587 or email to uplpsks@gmail.com. Should you agree to accept the student, an official letter from Politeknik Kuching Sarawak will be sent to you before the student commencing their training.

5. Please do not hesitate to contact our Industrial Training & Liaison Officer (Pegawai Perhubungan & Latihan Industri) at 082-845596 ext. 583/586/587 or email us if your management has any enquiries or intend to have more trainees.

6. Your kind consideration and cooperation is very much appreciated.

Thank You.

"BERKHIDMAT UNTUK NEGARA"

Saya yang menjalankan amanah,

(NIK SYAHRUL FAIZAL BIN NIK MAT)
Industrial Training & Liaison Officer
b.p Director
Politeknik Kuching Sarawak

b) Borang
Maklumbalas
Penerimaan
Penempatan
Latihan
Industri
(Reply Form)



INDUSTRIAL TRAINING REPLY FORM
(to be sent to Politeknik Kuching Sarawak/direct to Student in 2 weeks time)
UNIT PERHUBUNGAN & LATIHAN INDUSTRI POLITEKNIK KUCHING SARAWAK
Km 22, Jalan Matang, 93050, Kuching, Sarawak.
Tel No. : 082-845596/7/8 Fax No. : 082-845587
Email : uplpsks@gmail.com
www.poliku.edu.my

(Company's Name & Address)

Email :
Tel. No. :
Fax No. :
Date :

THE DIRECTOR
Politeknik Kuching Sarawak
Beg Berkunci 3094, Km. 22, Jalan Matang
93050, Kuching, Sarawak
(Att. : Industrial Training & Liaison Officer)

Dear Sir,

INDUSTRIAL TRAINING PLACEMENT

Referring to the above matter, our management ☐ Agree ☐ Disagree to offer placement for the following student to do his/her industrial training from **01 MARCH 2021 - 16 JULY 2021** Student will report to section/unit under the supervision of (Supervisor's Name)

Students Name :
Registration No :
Program :
Contact No (Hp) :
Email :
IC No. :
House No :
Kelas :

Yours faithfully,

Name :
Designation :
Tel. No :
Date :

UNTUK KEGUNAAN UPLI
KOD LI

Name of Person in Charge
(Designation & Company's official stamp)

DKA Diploma in Civil Engineering	DEP Diploma in Electronic Engineering (Communication)
DPB Diploma in Building Services	DEE Diploma in Electrical & Electronic Engineering
DGU Diploma in Geomatic	DPE Diploma in Process Engineering (Petrochemical)
DKM Diploma in Mechanical Engineering	DDT Diploma in Digital Technology
DTP Diploma in Mechanical (Manufacturing)	DNS Diploma in Information Technology (Networking)
DPJ Diploma in Mechanical (Air Conditioning & Refrigeration)	DAT Diploma in Accountancy
DAD Diploma in Mechanical (Automotive)	DPM Diploma in Business Study

6) KLIK PADA 'RESUME FORM LI'.

- > BERITA/MAKLUMAN
- > MENU UPLI
- > PENDAHULUAN / PENGENALAN / MISI / VISI
- > CARTA ORGANISASI
- > SISTEM PENILAIAN
- > Literasi Aktif
- > MANUAL PENGGUNA
- > FAQ

i-UPLI

Politeknik Kuching Sarawak

Unit Perhubungan dan Latihan Industri

Hi.. RAFISYAH BINTI ROSMAN [Pelajar]

SESI SEMASA : JUN2020 | JUN 2020 | [Utama SPMP](#) | [Menu UPLI](#) | [Logout](#) | [Versi: 9.8](#)

Pendaftaran dan Status

- Daftar / Status Untuk Menjalani Latihan Industri **STEP 1**
 - Sesi Lat.Industri DISEMBER 2020: STATUS MEMOHON TELAH MEMOHON STATUS PA TELAH DILULUSKAN STATUS KUPLI/PLIJ/PPLI TELAH DILULUSKAN

Borang Latihan Industri

- Surat Memohon Tempat Bagi Program Latihan Industri **STEP 2 : DISEMBER 2020**
 - Doc 1 : COVERPAGE HADAPAN & BELAKANG JURNAL REFLEKSI.pdf
 - Doc 2 : Indemnity Letter (Surat Lepas Tanggung).pdf
 - Doc 3 : JOB PROSPECT FOR JKA.pdf
 - Doc 4 : JOB PROSPECT FOR JKM.pdf
 - Doc 5 : JOB PROSPECT FOR JKP.pdf
 - Doc 6 : JOB PROSPECT FOR JP.pdf
 - Doc 7 : JOB PROSPECT FOR JTMK.pdf
 - Doc 8 : JOB PROSPECT FOR IKE.pdf
 - Doc 9 : **Resume Form LI.pdf**

KLIK PADA 'RESUME FORM' UNTUK DICETAK

c) Borang Resume

(Resume Form)



INDUSTRIAL TRAINING & LIAISON UNIT
(UNIT PERHUBUNGAN DAN LATIHAN INDUSTRI-UPLI)
POLITEKNIK KUCHING SARAWAK
KM 22, Jalan Matang, 93050 Kuching, Sarawak.
Tel: 082-845596/7/8 No. Faks : 082-845587
www.uplilps@gmail.com

RESUME			
PERSONAL INFORMATION			
NAME			STICK THE LATEST PASSPORT SIZE PHOTO
I.C NO			
REGISTRATION NO			
PROGRAM			
E-MAIL			
RACE		RELIGION	
GENDER		CONTACT NO (HP)	
POSTAL ADDRESS			
MOTHER/FATHER/ GUARDIAN'S NAME			
MOTHER/FATHER/ GUARDIAN'S POSTAL ADDRESS			
TEL. NO (HOME)		TEL. NO (HP)	
RELATIONSHIP			
PRIOR KNOWLEDGE :			
1.			
2.			
3.			
4.			
REQUIRED KNOWLEDGE/EXPERIENCE DURING INTERNSHIP:			
1.			
2.			
3.			
4.			
I acknowledge that the above information is true and correct.			
Signature		Date	

*Reminder: Student need to attach the examination's result or other relevant [evidence](#) required by the [examination](#)

Student Registration No : _____

UNIT PERHUBUNGAN DAN LATIHAN INDUSTRI
(INDUSTRIAL TRAINING & LIAISON UNIT)
POLITEKNIK KUCHING SARAWAK

LETTER OF INDEMNITY FOR INDUSTRIAL TRAINING
INDUSTRIAL TRAINING SESSION:

It is hereby declare that I (Name):

IC No. :

the student of Politeknik Kuching Sarawak has been offered to undergo the industrial training at your organization starting from to

In consideration of your Company affording the above industrial training, if in the meantime of having industrial training or doing any activities related to it, there are any injuries or disabilities or death or damage to property caused by my own negligence or not, I shall discharge the responsibility of Politeknik Kuching Sarawak, the Education Department and the Community Council as well as the Ministry of Higher Education Malaysia from all legal proceedings, hearings, claims and all such acts arising in connection with the implementation of such industrial training. I further undertake not to breach the terms and conditions of the Company's contract for industrial training.

Signed by the person as mentioned above

Name of student: _____) _____
(Student's signature)

on (Date:)) _____
(Student's IC Number)

In front of : _____) _____
(Witness's Full Name)) (Witness's Signature)

(INSTITUTION OFFICIAL STAMP))
)
) (Witness's IC Number)

*Student must print 2 copies & fill complete all detail (1 copy for company & 1 copy for UPLI)

UNIT PERHUBUNGAN & LATIHAN INDUSTRI
POLITEKNIK KUCHING SARAWAK

DIPLOMA IN MECHANICAL ENGINEERING (AUTOMOTIVE) - DAD

SYNOPSIS

The Diploma in Mechanical Engineering (Automotive) programme is designed to produce holistic graduates that have knowledge and competent skills in the field of mechanical engineering with added specialization subjects in the automotive engineering to fulfil the demand of workers in engineering sector. The programme structure focuses on the area of Solid Mechanics, Statics & Dynamics, Thermodynamics & Heat Transfer, Fluid Mechanics, Materials, Mechanical Design, Workshop Practices, Manufacturing, Instrumentation & Control, Mechanical Maintenance, Electrical & Electronic technology, Vehicle System, Vehicle Technology and Workshop Practice & Management.

JOB PROSPECT

This programme provides the knowledge and skills in Mechanical Engineering (Automotive) field that can be applied to a broad range of careers in mechanical engineering. And Automotive Engineering. The knowledge and skills that the students acquire from the programme will enable them to participate in the job market as:

1. Assistant Engineer
2. Service Advisor
3. Technical Assistant
4. Quality Officer
5. After Sales Service Officer
6. Sales Executive
7. Technical Instructor or Lecturer
8. Technical Specialist
9. Workshop Supervisor
10. Factory Supervisor
11. Team Leader Service Advisor
12. Service assistant Manager
13. Service Manager
14. Entrepreneur

**f) Slip
Keputusan
Peperiksaan**

**(Examination Result
Slip)**





POLITEKNIK KUCHING SARAWAK
JABATAN PENDIDIKAN POLITEKNIK DAN KOLEJ KOMUNITI
KEMENTERIAN PENGAJIAN TINGGI
BEG BERKUNCI 3084, KM 22, JALAN MATANG
 93001, KUCHING, SARAWAK
 TEL : 082-945 096, FAKS : 082-945 023



KEPUTUSAN PENILAIAN AKHIR SEMESTER
SESI DESEMBER 2019
PROGRAM DIPLOMA KEJURUTERAAN MEKANIKAL

NAMA : _____ SEMESTER : EMPAT
 NO.KP : _____ KELAS SEMASA : DKM4A
 NO.PEND : _____ TARIKH : 16/05/2020

KOD	NAMA KURSUS	JAM KREDIT	GRE	NILAI MATA	MATA KREDIT	STATUS
DJJ3103	STRENGTH OF MATERIALS	3.0	C	2.00	6.00	
DJJ5032	MECHANICAL WORKSHOP PRACTICE 4	2.0	A	4.00	8.00	
DJJ5062	COMPUTER AIDED DESIGN 2	2.0	A-	3.67	7.34	
DJJ5113	MECHANICS OF MACHINE	3.0	B	3.00	9.00	
DJJ5123	PNEUMATIC AND HYDRAULIC	3.0	A-	3.67	11.01	
DJJ5133	ENGINEERING DESIGN	3.0	B	3.00	9.00	
DJJ5141	PROJECT 1	1.0	A	4.00	4.00	
DUE5012	COMMUNICATIVE ENGLISH 3	2.0	B+	3.33	6.66	

KEPUTUSAN : KEDUDUKAN BAIK PNM : 3.21 HPNM : 2.78

Jam Kredit Diambil : 19.0
 Jam Kredit Diambil Kira : 19.0
 Jumlah Jam Kredit Terkumpul : 70.0 / 94.0

KENYATAAN : PERLU MENERUSKAN PENGAJIAN KE SEMESTER BERIKUTNYA.

Nota : Slip keputusan ini adalah janaan komputer dan tidak perlu ditandatangani.

SLIP KEPUTUSAN PENILAIAN AKHIR SEMESTER Sesi Disember 2019

~TAMAT~

~SEMOGA BERJAYA~

***SEBARANG PERTANYAAN BOLEH BERHUBUNG DENGAN PENYELARAS LATIHAN
 INDUSTRI JABATAN (PLIJ) / UNIT PERHUBUNGAN & LATIHAN INDUSTRI (UPLI)**